

2022 JULY

JULY 2022 Secretariat Meeting					
Diocese of Oakland Cursillo – English Speaking Section					
Meeting Facilitator:	Bob Lanuza				
Meeting Date/Time:	Tuesday July 26, 2022				
Meeting Location:	Corpus Christi, 7:00 PM				
Website:	http://www.oak-cursillo.org/				
In Attendance: Present in Bold	*Bob Lanuza	*Shawn Meade	*Anne Black	Cathy Romero	Meg Miller
	Mary Kessler	*Craig Wilson	* Michelle Meade	*Louie Archuleta	Therese Perez
	Andrea Limb	Marlene Wilson	*Ben Palacios	Denise Jin	
	*Geri Cooney	Geri Tong	*Danny Vargas	* Voting member or committee	

Topic
Opening prayer
Approved Minutes: June 2022
Treasurer’s Report: 7/26/2022 Balance \$22,334.32
<i>Current Business:</i>
<u>Storage:</u>
<ul style="list-style-type: none"> - Bob Lanuza to find new storage facility same size unit located somewhere in Dublin. - Geri Cooney Provided Dimensions of current unit 8x8 - Tentative Plan is to take all items to the Cursillo Weekend in U-Haul Truck then once both weekends are over unload truck into new storage unit in Dublin.
<u>Church:</u>
<ul style="list-style-type: none"> - Contracts not signed yet - On 7/18/22: email/phone call between Bob Lanuza & Michael Harmon regarding moving up the Cursillo Weekends to anytime in September. Michael mistakenly created a conflict on the schedule between the Cursillo Weekends and the CYO Basketball schedule. Bob reported to Michael that our Teams need 11 weeks to meet prior to weekend events for a successful event. We will be unable to move our agreed upon dates. - <i>Updated Note: As of 8/4 Michael Harmon confirmed we are good to keep moving forward with planning.</i>
<u>Flyers:</u>
<ul style="list-style-type: none"> - Mary will print up Brochures to possibly be ready by August Meeting.
<u>Secretariat:</u>
<ul style="list-style-type: none"> - School of Leaders Chairperson: Vacant

Insurance:

- A member mentioned that all participants should be required to test and/or provide proof of negative test and/or proof of vaccination.
- A member suggested forms for participants to sign-off on to attend the event.
- Oakland Diocese and St. Elizabeth Seton follow the CDC and County COVID Guidelines.
- St. Elizabeth Seton states on their website that “masks are no longer required at masses and indoor events.”
- Mary Kessler followed up with the National Cursillo Movement and they handled their most recent event by following site guidelines.

October Weekend Planning:

Men:

Rector: Steve Salcido
Vice Rector: Carl Schober & Shawn Meade
Chef: Bob Lanuza
Assist Chef: Riqui Lopez
Spiritual Advisor: Fr. Ramon & Deacon Charley
Music Director: Dennis Sullivan

Women:

Rectora: Sharon Chipman
Vice Rectora: Jackie Fetty & Angela Lanuza
Chef: Rosa Richardson
Assist Chef: Linda Hopwood & Kristen Medeiros Richardson
Spiritual Advisor: Dione Cola & Father Leo
Music Director: Tani Nagaoka

- Rector/Rectora and several others walked the site on 7/11/22
- Rector/Rectora invited to attend Aug. & Sept. Secretariat Meetings
- Showers: There may be only 3 or 6 - possibly not enough (***Update as of 8/12/22: 3 showers total***)
- Teams are looking to share ideas since this a big change on how we are operating the weekend at a new site.
- St. Elizabeth would like the Cursillo Community to remain at their church. Possibly even building a permanent storage shelter to house Cursillo items.
- Craig Wilson to reach out to Dave Grubs about A/V Equipment use over the weekends
- Music Team to provide additional microphones

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2022 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	April 26, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	May 24, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	June 28, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	July 26, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	August 23, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	September 27, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	October – No Meeting	-	
Secretariat Meeting	November 15, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	December - No Meeting	-	

AUGUST MEETING AGENDA

- Check In with Michael Harmon
 - *Contracts Signed*
- Update on Items purchased & still needed
- Storage Update
- Flyer Update
- Review Letter Acceptance to Candidates
- Finish Discussion of COVID Protocol/Guidelines
- New Business

Cursillo Weekend List:

- 20x10 Screen Tent
- 30 beds
- 5 tables
- Fire Extinguishers